

May 27, 2019 - June 2, 2019

May 2019							June 2019						
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Monday, May 27

- ☐ **Memorial Day** (County Offices Closed) - Fogerty, Bonnie
- ☐ **9:00am - 10:30am C4MH Finance Meeting - Jane** (C4MH Building) - Weber, Jane
- ☐ **10:30am - 12:30pm Center for Mental Health Meeting - Jane** (C4MH) - Weber, Jane
- ☐ **10:30am - 11:30am Veteran's Ceremony - All** (Highland Cemetery by the Canon) - Fogerty, Bonnie
- ☐ **4:00pm - 5:30pm NHA Board Meeting - Jane** (Civic Center) - Weber, Jane

Tuesday, May 28

- ☐ **9:30am - 10:30am Commission Meeting - All** (Commission Chambers) - Fogerty, Bonnie
- ☐ **10:30am - 12:30pm (1st Presentation) 3rd Quarter Review/4th Quarter FY2019 Projections, Initial FY 2020 - CCHD** (Tax Appeal Room #116) - Fogerty, Bonnie
- ☐ **1:00pm - 3:00pm SWIB Evaluation Call - Jane** (Jane's Office) - Weber, Jane
- ☐ **3:30pm - 4:30pm DUI Taskforce Meeting - Jim** (Gret Falls Pre-Release Center) - Fogerty, Bonnie
- ☐ **4:30pm - 5:30pm Library Board Meeting - Jane** (GF Library) - Weber, Jane

Wednesday, May 29

- ☐ **8:00am - 9:00am Comstore Project - All** (Commission Chambers) - Fogerty, Bonnie
- ☐ **9:00am - 11:00am Compensation Board Meeting - All** (Commission Chambers) - Fogerty, Bonnie
- ☐ **11:00am - 12:00pm CONFIRMED - SWIB Conference Call - Jane** (Jane's Office) - Weber, Jane
- ☐ **1:00pm - 6:00pm Public Safety Radio Advisory Council meeting - Joe** (Helen - location TBA) - Briggs, Joe
- ☐ **5:30pm - 7:30pm Boy Scout BBQ - Jim and Joe** (Lewis & Clark Interpretative Center) - Baker, Kyler

Thursday, May 30

- ☐ **8:00am - 10:00am GFDA Board Meeting - Jane** (Heritage Hall) - Weber, Jane
- ☐ **8:00am - 10:00am GFDA Board Meeting - Joe** (GF College - Heriatge Hall) - Briggs, Joe
- ☐ **10:30am - 11:30am Discuss Safety//Risk Operations - All** (Commission Chambers) - Fogerty, Bonnie
- ☐ **1:00pm - 3:00pm (2nd Presentation) FY 2020 Budget - Sheriff** (Tax Appeal Room #116)
- ☐ **3:30pm - 5:00pm Meeting with the City Commission - All** (Commission Chambers) - Fogerty, Bonnie
- ☐ **6:00pm - 8:00pm Historic Preservation Awards** (CM Russell Museum) - Baker, Kyler
- ☐ **6:30pm - 9:00pm GFDA Peer review meeting - Joe** (the Loft at 5th and Wine.) - Briggs, Joe

Friday, May 31

- ☐ **8:00am - 5:00pm CONFIRMED - Hard Rock Impact Board Meeting - Jane** (Helena) - Weber, Jane
- ☐ **9:30am - 10:30am Meeting with Sean Higginbotham and Treasurer Heikkila - All** (Commission Chambers) - Baker, Kyler

Saturday, June 1

Sunday, June 2

June 3, 2019 - June 9, 2019

June 2019							July 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
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Monday, June 3

- **9:00am - 10:00am Staff Meeting - All** (Commission Meeting) - Fogerty, Bonnie ☺
- **10:00am - 12:00pm (2nd Presentation) FY 2020 Budget - Public Works** (Tax Appeal Room #116) - Fogerty, Bonnie
- **12:00pm - 1:00pm Conference Call with Ellen Seivert - Jane** (Tax Appeal Room #116) - Baker, Kyler ☺
- **1:30pm - 2:30pm (2nd Presentation) FY 2020 Budget - ExpoPark** (Tax Appeal Room #116) - Fogerty, Bonnie
- **3:00pm - 5:00pm Cascade County Mental Health Local Advisory Council Meeting - JANE** (C4MH) - Weber, Jane ☺
- **3:00pm - 5:00pm MTDA Executive Committee Meeting - Joe** (Chamber Video Conference Room) - Briggs, Joe ☺
- **4:45pm - 6:30pm GFPS Superintendent Tammy Lacey's Retirement Celebration** (CMR Auxillary Gym) - Baker, Kyler

Tuesday, June 4

- **8:00am - 9:00am Radio - STARadio - Jane** (STARadio studio) - Weber, Jane ☺
- **9:00am - 11:00am Planning Board Meeting** (Commission Chambers) - Baker, Kyler
- **10:00am - 11:00am IT Updates - All** (Tax Appeal Room #116) - Fogerty, Bonnie ☺
- **11:00am - 1:00pm MAC Executive Committee - Joe** (Chamber) - Briggs, Joe ☺
- **3:00pm - 5:00pm Copy: Healthy Lives, Vibrant Futures Steering Meeting** (TBD) - Lacey Spencer

Wednesday, June 5

- **7:00am - 8:30am Central MT Radio - Jane** (Rainbow Hotel) ☺
- **8:30am - 6:00pm MACo Spring District Meeting - All** (Duck Inn, Havre - east end of town. 1300 1st street. We will meet in the Vine Yard just off of the east parking lot.) - Fogerty, Bonnie
- **11:30am - 1:30pm Board of Health Meeting - Jane** (CCHD) - Weber, Jane ☺
- **11:45am - 1:45pm Optimist Club of GF - Weekly appointment for Joe** (Holiday Inn) - Briggs, Joe ☺
- **2:00pm - 3:00pm Work Session - All** (Commission Chambers) - Fogerty, Bonnie
- **3:00pm - 4:30pm TAG Meeting - Jane** (Black Eagle Community Center) - Weber, Jane ☺

Thursday, June 6

- **1:00pm - 2:00pm NACO T&T Conference Call - Joe** (Joe's Office) ☺

Friday, June 7

Saturday, June 8

Sunday, June 9

TREASURER'S MONTHLY REPORT-BANK BALANCES, INVESTMENTS, REVENUES AND DISBURSEMENTS**April 30, 2019****BANK BALANCES:**

	STATEMENTS
US BANK MASTER ACCOUNT	\$ 4,469,545.99
TOTAL	<u>\$4,469,545.99</u>

INVESTMENTS:

MT Board of Investments - Short Term Investment Pool (STIP)	\$26,752,261.09
TOTAL	<u>\$26,752,261.09</u>

GRAND TOTAL	<u><u>\$31,221,807.08</u></u>
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OTHER BANK BALANCES:

	STATEMENTS
CLERK OF COURT RESTITUTION	\$ 13,626.11
SHERIFF'S COMMISSARY	\$ 16,660.14
SHERIFF'S CIVIL	\$ 9,421.79
SHERIFF'S EVIDENCE	\$ 49,924.93
JUSTICE COURT OLD TRUST	\$ 1,358.59
JUSTICE COURT NEW TRUST	\$ 10,754.13
TOTAL	<u>\$ 101,745.69</u>

RECEIPTS:

MOTOR VEHICLE	\$ 1,036,693.93
PROPERTY TAX	\$ 1,397,120.21
REVENUE RECEIPTS	\$ 3,019,181.55
TOTAL	<u>\$5,452,995.69</u>

DISBURSEMENTS: Made in the current month.

MONTANA MOTOR VEHICLE DIVISION	\$ 747,216.20
MONTANA DEPT. OF REVENUE	\$ 253,341.19
CITY OF GREAT FALLS	\$ 486,170.23
GREAT FALLS PUBLIC SCHOOLS	\$ 364,839.79
MISC. REMITTANCES	\$ 45,089.63
TOTAL	<u>\$ 1,896,657.04</u>

AGENDA # _____ DATE _____

AGENDA REPORT

Prepared for the
CASCADE COUNTY COMMISSION

ITEM Approved checks issued since 05/04/2019

PRESENTED BY: Cascade County Clerk & Recorder/Auditor

The Board of County Commissioners has approved invoices and accounts payable checks # 294821 through #295144 totaling \$1,272,454.28 and EFT's #91011170 through 9101181 totaling \$413,163.44 for an A/P total of \$1,685,617.72 dated 05/06/19 thru 05/10/19.

A listing of all paid checks is available in the Cascade County Commissioners Office.

AGENDA # _____ DATE _____

AGENDA REPORT

Prepared for the
CASCADE COUNTY COMMISSION

ITEM Approved checks issued since 05/11/2019

PRESENTED BY: Cascade County Clerk & Recorder/Auditor

The Board of County Commissioners has approved invoices and accounts payable checks # 29145 through #295291 totaling \$753,317.16 and EFT's #91011182 through 9101185 totaling \$300,062.66 for an A/P total of \$1,053,379.82 dated 05/13/19 thru 05/17/19.

A listing of all paid checks is available in the Cascade County Commissioners Office.

CASCADE COUNTY COMMISSION MEETING
May 14, 2019
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission Journal #59

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on May 29, 2019.

Commission: Chairman Joe Briggs, Commissioner James L. Larson, Commissioner Jane Weber

Staff: Carey Ann Haight and Charity Yonker – Deputy County Attorney’s, Cory Reeves – Undersheriff, Diane Brien – Accounting, Michael Stone – Planner, Mary Embleton – Budget Officer, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk & Records.

Public: Rebecca Engum – Visit Great Falls, Mark Leo, Jenn Rowell, Karl Puckett and Margaret DeMarco - Media

Call to Order: Chairman Briggs called the meeting to order.

Reading of the Commissioners’ calendar: Bonnie Fogerty read the calendar. 00:13

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Weber made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 03:02**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (April 23, 2019; May 3, 2019; May 8, 2019), (B) Approval of Routine Contracts as Follows:

Consent Agenda

Resolution 19-33: Budget Appropriation for Contract #19-42 Modification #2 to DPHHS Purchase Service Contract #166221008 Total Decrease: \$4,455 (*Ref: Contract #19-42*) **03:28**

Resolution 19-35: Budget Appropriation increasing budget authority in the ExpoPark Fund 5750 for the Maintenance Department Total Amount: \$7,702 **03:48**

Resolution 19-36: Matter of Adopting Computer Use Policy 80.7 to the Cascade County Operational Manual **04:01**

Policy 80.7: Technology Procurement and Purchasing section will be added to Cascade County Operational Policy Manual. **04:09**

Contract 19-46: MT DPHHS Modification to Purchase of Service Contract #20123LEGL00001. Project: IV-E Legal Services. Extension of Effective Date to June 30, 2020. (Ref: Contract 18-130, R0358495) **04:18**

Contract 19-47: User Access Licensing Agreement between Cascade County Clerk & Recorder and local title companies. Term of Contract: Until terminated by either side. **04:44**

Contract 19-50: Noxious Weed Trust Fund Project Grant Agreement, *Hound Creek, Year 11, Weed Management Area, MDA #2019-003*. Purpose: Perform noxious weed control activities in Cascade County. Effective: May 14, 2019 – October 31, 2020. Maximum Grant Amount: \$46,339 (*Landowner Match*) **04:55**

Contract 19-51: Noxious Weed Trust Fund Project Grant Agreement, *Eden Grant, Year 4, MDA #2019-034*. Purpose: Perform noxious weed control activities in Cascade County. Effective: May 14, 2019 – October 21, 2020. Maximum Grant Amount: \$8,000 (*Landowner Match*) **05:25**

Contract 19-52: Noxious Weed Control Agreement by and between Montana Department of Transportation (MDT) and Cascade County. Purpose: To set forth the terms and conditions for the control of noxious weeds within the limits of the right-of-way on various state highways under the jurisdiction of MDT. Effective: July 1, 2019 – June 30, 2020. MDT Payment: \$57,000/annual. **06:13**

Contract 19-56: MT DPHHS Amendment #2 to Contract #19027210050 for the Commodity Supplemental Food Program FFY 2019. \$3.00 per client/per month, not to exceed \$13,606. (Ref: Contract 19-17, R0368490 & Contract 19-21, R0368491) **06:41**

Contract 19-57: Agreement by and between Cascade County and K&K Trucking
Total Cost: \$150 Delivery Fee/\$550 per 7 day rental/\$1.75/hour engine run time **07:15**
Motion carries 3-0 08:11

AGENDA ITEM #1 08:19

Motion to Approve or Disapprove:

Contract 19-45: Memorandum of Understanding by and between Run River Valley School District No. 55 and Cascade County. The school district will provide housing for a resident Deputy in Sun River. Effective Dates: July 1, 2019 – June 30, 2020.

Cost to the County: \$1/annual.

Undersheriff, Cory Reeves, elaborates. **08:44**

Commissioner Larson made a **MOTION** to approve Contract #19-45: Memorandum of Understanding by and between Sun River Valley School District No. 55 and Cascade County for Resident Deputy Housing. **10:36**

Motion carries 3-0 11:17

AGENDA ITEM #2 11:25

Motion to Approve or Disapprove:

Contract 19-55: Agreement for an Improvement Strategy Study for the Montana ExpoPark Livestock Zone. Between: Cascade County and Conventions, Sports & Leisure (CSL)

Total Cost: \$27,500

Commissioner Weber elaborates. **11:44-13:31**

Rebecca Engum, 100 1st Ave N, comments. **13:39**

Commissioner Weber made a **MOTION** to approve Contract #19-55: An agreement to contract the services of CLS International to conduct additional stakeholder and partner review of the original Study of an Improvement Strategy for Expo Park to analyze alternate option for the Livestock Zone at a price not to exceed \$27,500. 17:05

Motion carries 3-0 17:36

AGENDA ITEM #3 (See Exhibit A) 17:42

Motion to Approve or Disapprove:

Preliminary Plat Approval for Taylor Addition Minor Subdivision:

Location: E ½ E ½ NW ¼ & the W ½ W ½ NW ½ of Section 12, & the SE ¼ SW ¼ & the SW ¼ SE ¼ of Section 1 in Township 19 N, Range 3 E, P.M.M. Cascade County, MT.

Initiated by: Michelle Taylor

Michael Stone, Planner, elaborates. 18:20-21:45

Commissioner Larson asks whether the law had been passed through the legislature about removing agricultural covenants. 24:42

Commissioner Weber asked if the Rural Fire District Chiefs were contacted, as some fire chiefs have said that they have not been getting any notification. 28:03

Michael Stone says that the Fire Districts are now contacted via certified mail and no response was received. 28:28

Commissioner Larson made a **MOTION** that after consideration of the Staff Report and Finding s of Fact approve the Preliminary Plat of Taylor Addition Minor Subdivision subject to the 10 (ten) conditions. 29:36

Motion carries 3-0 30:30

AGENDA ITEM #4 30:32

Motion to Approve or Disapprove: (OPEB Valuation Award)

Contract 19-53: Bartel Associates, LLC Proposal for Cascade County's OPEB Valuation

Motion to Approve or Disapprove:

Contract 19-54: Bartel Associates, LLC to Perform Actuarial Valuation Services for Cascade County FY 2018/2019, FY 2019/2020 and FY 2020/2021.

Diane Brien, Accounting Manager, elaborates. 31:37

Chairman Briggs asks for two separate motions to be made. 35:16

Commissioner Weber made a **MOTION** to approve Contract 19-53: Bartel Associates, LLC Proposal for Cascade County's OPEB Valuation. 35:26

Motion carries 3-0 36:07

Commissioner Weber made a **MOTION** to approve Contract 19-54: Bartel Associates, LLC to Perform Actuarial Valuation Services for Cascade County FY 2018/2019, FY 2019/2020 and FY 2020/2021. 36:15

Motion carries 3-0 36:54

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Public Comment: NONE

Adjournment: Chairman Briggs adjourned this Commission Meeting at 10:07 a.m.

May 20, 2019 – 1:00 p.m.
Cascade County Courthouse Annex
Dracut Hill Road Bid Opening

COMMISSION JOURNAL #59

*These minutes are paraphrased and reflect the proceedings of the Board of Commissioners.
MCA 7-4-2611 (2) (b).*

Staff Present: Brian Clifton – Public Works Director, Les Payne – Deputy Public Works Director and Kyler Baker – Deputy Clerk and Recorder

Public Present: Mitch Callas – United Materials and Kevin May – Big Sky Civil & Environmental Inc.

At 1:00 p.m., Brian Clifton-Public Works Director, began the bid opening. He stated that this was the public meeting for the solicitation for bids for preventative maintenance for Dracut Hill Road.

Advertisement for bids were published in the Great Falls Tribune on May 5th and May 12th, 2019 and was also available on the Cascade County Website. Hard copies were available at the Public Works Department and the Planning Division of the Public Works Department.
(Exhibit A)

Brian Clifton announced that Cascade County received one (1) bid.
Bid was provided by United Materials of Great Falls, Montana.

Bid Packet from United Materials of Great Falls, MT:

Bid Form, Bid Bond – ALL COMPLETE (Exhibit B)	\$837,597.83
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Brian Clifton stated that staff will take the bid under advisement and make recommendations to the Cascade County Commissioners. The Commissioners will make their decisions at a Commission Meeting.

Adjournment: 1:03 p.m.

May 28, 2019

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: Fire Fee Service Area Board Re-Appointments

PRESENTED BY: Commission

Dearborn Fire Fee Service Area Board

<u>Applicant</u>	<u>Vacancy (1)</u>	(3 Yr. Term)	Term Expiration: May 31, 2022
Ronald Perry Turigliatto, Sr.	_____		

Fort Shaw Fire Fee Service Area Board

<u>Applicants</u>	<u>Vacancy (3)</u>	(3 Yr. Term)	Term Expiration: May 31, 2022
Craig Askeland	_____		
Brook Reifer	_____		

Monarch Fire Fee Service Area Board

<u>Applicant</u>	<u>Vacancy (1)</u>	(3 Yr. Term)	Term Expiration: May 31, 2022
Larry Lindseth	_____		

Sand Coulee Fire Fee Service Area Board

<u>Applicant</u>	<u>Vacancy (1)</u>	(3 Yr. Term)	Term Expiration: May 31, 2022
Larry Butler	_____		

Sun River Fire Fee Service Area Board

<u>Applicants</u>	<u>Vacancy (3)</u>	(3 Yr. Term)	Term Expiration: May 31, 2022
Andrew Carlsson	_____		
Bobby Nelson	_____		

Ulm Fire Fee Service Area Board

<u>Applicant</u>	<u>Vacancy (1)</u>	(3 Yr. Term)	Term Expiration: May 31, 2022
Ed Hastings	_____		

May 28, 2019

Contract 19-60

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: State of Montana, Office of Court Administration
the 8th Judicial District Youth Court
Random Home Visits Contract #PIF18-0003

ACTION REQUESTED: Approve Contract 19-60

PRESENTED BY: Cory Reeves, Undersheriff
Sheriff's Office

SYNOPSIS:

The Cascade County Sheriff's Office provides random home visits to juveniles as ordered by the Juvenile Drug Court to ensure accountability and compliance relative to curfews, drug and alcohol use, and appropriate supervision in the home. The contract effective dates are March 1, 2019 to June 30, 2020. The Sheriff's Office has been providing this service to the Juvenile Drug Court for many years and the service is viewed by the Drug Court as a vital component in working with the juveniles and their families. Reimbursed for the service is as follows:

- A rate of \$37.50 per hour, with a minimum of 3 hours cost per week which includes administrative duties.

Total payment under this agreement may not exceed \$6,000.00.

RECOMMENDATION:

Staff recommends that the Commission approve Contract 19-60, Random Home Visits

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE:

Mr. Chair, I move that the Commissioners **APPROVE** Contract 19-60, Random Home Visits Contract #PIF18-0003 between State of Montana, Office of Court Administration, the 8th Judicial District Youth Court and the Cascade County Sheriff's Office.

MOTION TO DISAPPROVE:

Mr. Chair, I move that the Commissioners **DISAPPROVE** Contract 19-60, Random Home Visits Contract #PIF18-0003 between State of Montana, Office of Court Administration, the 8th Judicial District Youth Court and the Cascade County Sheriff's Office.

May 28, 2019

Contract 19-61

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: State of Montana, Office of Court Administration
the 8th Judicial District Youth Court
Transportation Services Contract #PIF18-0001

ACTION REQUESTED: Approve Contract 19-61

PRESENTED BY: Shanna Bulik-Chism, Administrator
Juvenile Detention Center

SYNOPSIS:

The Cascade County Juvenile Detention Center provides transportation services for youth going to or returning from placements. The Youth Court reimburses the Center for those transportation services as outlined in statute. The contract shall take effect July 1, 2019 and terminate on June 30, 2020. The reimbursement rates are as follows:

- For transport by car the cost will be staff time at a rate not to exceed \$20.98 per hour, and mileage at the state rate.
- For transport by plane the cost will be staff time at a rate not to exceed \$20.98 per hour and plane ticket.
- Incidental costs include meals and lodging of transporting staff. Meals will be paid at the state allowed rate

Total payment under this agreement may not exceed \$15,000.00.

RECOMMENDATION:

Staff recommends that the Commission approve Contract 19-61, Transportation Services

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE: Mr. Chair, I move that the Commissioners **APPROVE** Contract 19-61, Transportation Services Contract #PIF18-0001 between the Cascade County Juvenile Detention Center, the Office of Court Administration and the 8th Judicial District Youth Court.

MOTION TO DISAPPROVE: Mr. Chair, I move that the Commissioners **DISAPPROVE** Contract 19-61, Transportation Services Contract # PIF18-0001 between the Cascade County Juvenile Detention Center, the Office of Court Administration and the 8th Judicial District Youth Court.

May 28, 2019

Contract #19-62

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM: MT DPHHS to Purchase of Service
Contract #20143PARA0001 (Modification)
Project Title: Paralegal Services

INITIATED AND PRESENTED BY: Carey Ann Haight, Deputy County Attorney

ACTION REQUESTED: Approval of Contract 19-62

BACKGROUND:

The Cascade County Attorney's office has been a recipient for many years of grant funding from the Department of Public Health and Human Services, pursuant to State/DPHHS Contract number 20143PARA0001. The item before the Board of County Commissioners represents a renewal of that funding and extension of the agreement through June 30, 2020 and provides for reimbursement of YINC paralegal services in an amount not to exceed \$37,790.38.

The foregoing sum represents the same sum which Cascade County received under this contract the previous year and, except for the COLA increase provided to the paralegal for FY 2020 wages, this contract funds the YINC paralegal position, which is a very important if not critical position, within the County Attorney's Office.

RECOMMENDATION: Approval of Contract 19-62.

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE:

Mr. Chair, I move that the Commission **APPROVE** Contract 19-62, Modification of Montana DPHHS Contract Number 20143PARA0001 "Paralegal Services" in the amount of \$37,790.38, for YINC Paralegal Services at the Cascade County Attorney's Office.

MOTION TO DISAPPROVE:

Mr. Chair, I move that the Commission **DISAPPROVE** Contract 19-62, Modification of Montana DPHHS Contract Number 20143PARA0001 "Paralegal Services" in the amount of \$37,790.38, for YINC Paralegal Services at the Cascade County Attorney's Office.

May 28, 2019

Contract #19-64

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM: Montana Department of Transportation
Cascade County Buckle Up Montana
Amendment

INITIATED AND PRESENTED BY: Tanya Houston, CCHD Health Officer

ACTION REQUESTED: Approval of Contract #19-64

BACKGROUND:

The purpose of the amendment is to change the DUNS number referred to on the first page to 010360493. Additionally, Page 1, Section 1.2, will be revised to reference FFY2019 rather than FFY2018.

The purpose of the original agreement clarified the roles and responsibilities of CFSD and the County in assuring the provision of services outlined in Cascade City-County Health Department's "Cascade Foster Child Health Program" (CFCHP).

TERM: October 1, 2018, through September 30, 2019

AMOUNT: \$35,000.00

RECOMMENDATION: Approval of Contract #19-64

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE: Mr. Chair, I move that the Commission **APPROVE** Contract #19-64, Montana Department of Transportation Cascade County Buckle Up Montana Amendment.

MOTION TO APPROVE: Mr. Chair, I move that the Commission **DISAPPROVE** Contract #19-64, Montana Department of Transportation Cascade County Buckle Up Montana Amendment.

May 28, 2019

Agenda #1

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: **Contract 19-59**
 Cascade County DUI Task Force 2019 Annual Plan

PRESENTED BY: **Joseph Williams, DUI Task Force Coordinator**

SYNOPSIS:

The Cascade County DUI Task Force 2019-2020 Annual Plan was approved at the DUI Task Force meeting held on April 30, 2019. In accordance with MCA 61-2-106, the Cascade County DUI Task Force 2019-2020 Annual Plan will be submitted to the Montana Traffic and Safety Bureau of the Montana Department of Transportation. The Annual Plan effective dates are July 1, 2019 - June 30, 2020.

The Cascade County DUI Task Force has the objective of reducing the number of alcohol related traffic incidents through assisting law enforcement, advocating for strict DUI legislature and public education.

The Cascade County DUI Task Force receives fund from the Highway Traffic Safety Office of the Montana Department of Transportation. These funds derive from the \$200.00 driver's license reinstatement fee collected from individuals convicted of DUI within Cascade County. One half of these fees are disbursed through the Traffic Safety Office to the DUI Task Force on a quarterly basis. The other half of the reinstatement fees are deposited in the State general fund. The Task Force's budget must maintain a slightly flexible nature due to the fact the amount collected will vary from quarter-to-quarter and year-to-year. Additionally funding accumulated funding from counties that do not have DUI Task Forces will be distributed to counties that do. These funds are added to this year's budget and all subsequent budgets as they become available. These funds are added to the other purchases/services budget. Unobligated Task force funds are "rolled over into the next fiscal year's budget and do not revert to Cascade County.

TWO MOTIONS PROVIDED FOR CONSIDERATION

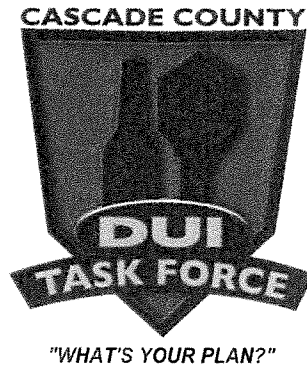
MOTION TO APPROVE:

"Mr. Chair, I move the Cascade County Commission **APPROVE** Contract 19-59, Cascade County DUI Task Force 2019-2020 Annual Plan."

MOTION TO DISAPPROVE:

"Mr. Chair, I move the Cascade County Commission **DISAPPROVE** Contract 19-59, Cascade County DUI Task Force 2019-2020 Annual Plan."

The Cascade County DUI Task Force's Annual Plan



1 July 2019 - 30 June 2020

Submitted to the
Montana Traffic and Safety Bureau
of the
Montana Department of Transportation

In Accordance with MCA 61-2-106

Prepared By:
Joseph Williams, Coordinator

Cascade County DUI Task Force
Great Falls Pre-Release Services, Inc.
1019 15th St. North
Great Falls, MT 59401
(406) 455-9330
Joseph@gfprc.org

Approved:

Board of County Commissioners
Cascade County, Montana

Joe Briggs
Commissioner

James L. Larson
Commissioner

Jane Weber
Commissioner

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Budget Narrative

The Cascade County DUI Task Force receives funds from the Highway Traffic Safety Office of the Montana Department of Transportation. The funds are generated from individuals convicted of impaired driving within Cascade County and who, when legally eligible, pay a \$200.00 driver's license reinstatement fee to the State. One half of the fee is disbursed through the Traffic Safety Office to the DUI Task Force on a quarterly basis. The other half of the reinstatement fee is deposited into the State general fund. Since the amount collected will vary from quarter-to-quarter, the Task Force' budget must remain somewhat fluid. The amount held in reserve will be reviewed on a monthly basis by the Task Force and may be adjusted as necessary. Unobligated Task Force funds are "rolled over" into the next fiscal year's budget and do not revert to the Cascade County.

In 2015 nationwide, Montana was rated the second worst state to drive in due to our high DUI/impaired driving rate. Our neighboring state North Dakota was ranked as number one. This year to date, according to the Montana Department of Transportation, the number of highway fatalities in Montana is thirty-three (30) compared to thirty-seven (37) in 2018 at the same point. Statistical information over a period of years indicates that half of all fatalities in Montana are alcohol related. Although most of the counties in Montana now have a DUI Task Force in place and although there are other like-minded agencies putting out information regarding the terrible consequences of impaired driving, much more is needed. The key is tougher legislation in regards to impaired driving. New Mexico was at one time one of the worst states when it came to impaired driving. Their legislature finally decided it was time to do what was right and pass legislature keying in on three things. The first was occupancy protection (seat belt use). The second was impaired driving, and the third was off-road departures. Their program has been highly successful and is now a model the Montana Department of Transportation is adopting called "Vision Zero". The key to its success here in Montana is funding and tougher impaired driving laws, all coming from the legislature.

Cascade County Overview

Cascade County rests in the central section of the state and is one of the "Big Nine" largest populated counties with an estimated 82,384 residents according to the U. S. Census Bureau estimate.

Malmstrom Air Force Base (MAFB) sits just east of Great Falls and lies within Cascade County. With the youngest average-aged population of all Air Force bases, Malmstrom AFB poses a unique situation, not unlike a college campus. Young airmen, many away from home for the first time, tend to experiment with alcohol which, in turn, results in increased traffic crashes and minors-in-possession of alcohol (MIP-A). Fortunately, the DUI Task Force enjoys an outstanding relationship with the base's senior leadership and works hand-in-hand to reduce and mitigate the effects of alcohol-related traffic incidents. Both the Alliance for Youth (AFY) and Malmstrom are active members of our Task Force and a symbiotic relationship exists which allows the three organizations to complement one another.

Alcohol-related vehicle accidents, fatalities and injuries have generally decreased over time with some anomalies. It is the hope of the DUI Task Force that a combination of factors has contributed to the reduction in the incidence of driving impaired, but proof is inconclusive. The DUI Task Force continues to utilize educational measures (radio, print, social media, DUI website, and television ads); incentives (awards); and support to law enforcement for application of the laws relating to "driving under the influence" to affect change. Note the data below:

Alcohol-related traffic crashes in Cascade County have lowered since 2009. In 2017, there were 23 less crashes reported than the previous year.

2011 Crashes	2012 Crashes	2013 Crashes	2014 Crashes	2015 Crashes	2016 Crashes	2017 Crashes
159	180	138	146	157	144	121

Since 2011, fatality rates have risen and fallen fairly dramatically. In 2017 there was 3 less fatalities than in 2016.

2011 fatalities	2012 fatalities	2013 fatalities	2014 fatalities	2015 fatalities	2016 fatalities	2017 Fatalities
7	3	6	11	5	6	3

Since 2013, alcohol related injuries have lowered. In 2017 the number injuries dropped significantly from 2016.

2013 Injuries	2014 Injuries	2015 Injuries	2016 Injuries	2017 injuries
68	73	88	117	68

Cascade County has 233 licensed establishments, which based on county population of 81,654 is approximately 350 persons for every liquor license.

Drivers who "know the system" refuse to provide a breath/blood sample and also refuse to perform standard field sobriety tests. The resulting lack of hard evidence that a potential crime (DUI) may have been committed directly impacts the officer's ability to articulate to a prosecutor, and hence a jury, the level of impairment of the suspected impaired driver. The Montana legislature passed a law which allows law enforcement officers to request a warrant to take the blood of persons who have previously refused to provide a breath/blood sample as well of individuals convicted of or have a pending offense of a second or subsequent DUI according to MCA 61-8-402(5).

Cascade County's Average BAC

In 2012, Cascade County had an average BAC level 0.164, in 2013 the average BAC was 0.174, in 2014 the average BAC was 0.179 in 2015 the average BA level was 0.162, in 2016 the average BAC was .146, in 2017, the average BAC level was 0.119. 2018 is still being compiled at this time but for the months of January to July the average BAC Level was 0.162 the highest since 2015.

Persons arrested for DUI in Cascade County have high average BAC levels indicating there are many drivers who, after drinking, do not have someone (spouse, friend, and bartender) to intervene. Although there is a solid education program in Cascade County regarding responsible alcohol sales and service for sellers and servers (Let's Control It Program), the issue of over-serving may still be a factor in BAC levels. Additionally, more of the population is purchasing packaged alcohol and consuming it in locations where there are not any limitations to their intake such as private parties, camping, in their own homes, etc. which greatly relates to higher BAC levels.

BAC Chart July 2018-June 2019	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
# BAC tests given	8	3											
# Refused	1	2											
# DUI Drug / Search Warrant	0	0											
Average BAC	0.138												

BAC Chart July 2017-June 2018	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
# BAC tests given	4	6	6	2	8	3	1	4	11	7	16	3	71
# Refused	1	1	4	1	1	1	1	3	3	2	4	1	23
# DUI blood draw from warrant	25	0	2	1	0	1	0	2	1	1	3	0	36
Average BAC	0.153	0.153	0.17	0.167	0.154	0.207	0.197	0.147	0.147	0.123	0.165	0.201	0.165333

BAC Chart July 2016-June 2017	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
# BAC tests given	3	2	5	2	3	2	5	6	3	3	2	5	41
# Refused	5	2	1	1	0	1	3	1	2	3	0	3	22
# DUI Drug / Search Warrant	28	19	21	16	20	15	19	31	18	28	25	16	256
Average BAC	0.157	0.136	0.105	0.163	0.196	0.111	0.219	0.124	0.179	0.178	0.15	0.214	0.161

BAC Chart July 2015-June 2016	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
# BAC tests given	9	12	16	16	10	6	11	4	5	7	4	0	100
# Refused	8	11	6	8	7	6	7	3	6	2	0	0	64
# DUI Drug / Search Warrant	10	4	8	10	8	11	23	26	22	18	20	19	179
Average BAC	0.138	0.158	0.163	0.163	0.168	0.159	0.186	0.174	0.187	0.182	0.158	0	0.153

BAC Chart July 2014-June 2015	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
# BAC tests given	14	30	15	13	18	14	11	11	10	19	16	9	180
# Refused	7	5	10	11	11	7	5	3	3	7	12	8	89
# DUI Drug / Search Warrant	13	10	5	8	4	7	9	11	18	10	4	10	109
Average BAC	0.16	0.163	0.125	0.171	0.171	0.172	0.176	0.165	0.182	0.16	0.173	0.138	0.163

SENTENCING MISD. DUI July 2017-June 2018

DUI CITATIONS BY MHP:	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
DUI CONVICTIONS	6	3	0	3	4	4	2						22
DUI PER SE CONVICTIONS	1	5	3	5	8	1	4						27
DUI AGGRAVATED (61-8-465)	0	0	0	0	0	0	0						0
DUI DRUG DRIVING CONVICTION	0	0	0	1	0	1	0						1
DUI Drug Driving Dismissed	0	0	0	1	0	0	0						1
DUI DISMISSED	2	4	0	1	2	0	1						10
DUI TRANSFERRED	1	2	0	1	2	1	1						8
DUI NOT GUILTY	0	0	0	0	0	0	0						0
DUI .02 CONVICTIONS	1	0	0	0	0	0	0						1
DUI .02 DEFERRED	0	0	0	0	0	0	0						0
DUI .02 DISMISSED	0	0	0	0	0	0	0						0
DUI CITATIONS BY CCSO:	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
DUI CONVICTIONS	1	1	0	0	1	2	0						5
DUI PER SE CONVICTIONS	0	0	0	0	1	1	0						2
DUI AGGRAVATED (61-8-465)	0	1	0	0	0	0	0						1
DUI DRUG DRIVING CONVICTION	0	0	0	0	0	0	1						0
DUI Drug Driving Dismissed	0	0	0	0	0	0	0						0
DUI DISMISSED	0	0	0	0	0	0	0						0
DUI TRANSFERRED	0	1	0	0	0	0	0						1
DUI NOT GUILTY	0	0	0	0	0	0	0						0
DUI .02 CONVICTIONS	0	0	0	0	0	0	0						0
DUI .02 DEFERRED	0	0	0	0	0	0	0						0
DUI .02 DISMISSED	0	0	0	0	0	0	0						0
DUI CITATIONS BY GFPD:	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
DUI CONVICTIONS	8	4	10	4	8	8	10						59
DUI PER SE CONVICTIONS	8	12	5	3	8	2	6						48
DUI AGGRAVATED (61-8-465)	1	0	1	1	1	1	1						7
DUI DRUG DRIVING CONVICTION	0	0	0	0	0	0	0						0
DUI Drug Driving Dismissed	0	0	0	0	0	0	0						0
DUI DISMISSED	2	1	0	0	1	1	1						6
DUI TRANSFERRED	1	0	0	0	1	1	1						4
DUI NOT GUILTY	0	0	0	0	0	0	0						0
DUI .02 CONVICTIONS	0	0											0
DUI .02 DEFERRED	0	0											0
DUI .02 DISMISSED	0	1*											0
DUI DEFERRED	0	0	0	0	0	0	0						0

METHOD: Expand the methods of broadcasting PI&E to the general public and Task Force presence.

PROCESS: Maintain a stand-alone website with a mobile friendly platform and social media integration capable of showing up to date content with ability to post pictures, video and audio.

TIMELINE: To be maintained and updated as needed during the fiscal year 2019-2020.

METHOD: Include a "catch phrase" along with the Task Force LOGO to evoke a thought or emotion to NOT drink or drive impaired.

PROCESS: The "catch phrase" will be inclusive with all Task Force correspondence, advertising and banner displays.

PROCESS: Have Cascade County DUI Task Member pins made and wear them at all events DUI Task Force members attend.

METHOD: Expend additional funding to purchase/upgrade outdated DUI related equipment used to identify DUI offenders and prosecution of offenders.

PROCESS: Have Task Force members identify those areas additional funding should be applied towards and vote on recommendations.

TIMELINE: Ongoing throughout the year.

METHOD: Expend additional funding in two areas:

1. \$1,500 Towards training of Task Force members and law enforcement personnel to better perform their duties in curbing our County's DUI rates.
2. Additional funding up to \$6,000 toward paying overtime hours to law enforcement personnel to do after-hours compliance checks.

PROCESS: Have Task Force members identify and vote on recommendations brought before them.

TIMELINE: To be accomplished during the fiscal year 2019/2020.

TIMELINE: To be done just prior to proms.

METHOD: PI&E to parents regarding their parental responsibilities concerning their children's use of alcohol, how and where they obtain it and how to help eliminate access.

PROCESS: Continue the PI&E campaign that targets educating parents of minors on advocating talking to their kids about alcohol use/abuse. The information will include the methods minors use to get alcohol, such as using fake, altered or some other person's ID card, third party sales and stealing from the Parents' own alcohol supply. Information, both verbally and printed pamphlets, will be presented by the community service coordinator and his assistant during the time when teens convicted of alcohol possession and their parents sign up to do their court ordered community service.

TIMELINE: Will be done every time as teens and their parents appear for signing up to do community service.

METHOD: PI&E to teens and parents the necessity of initiating a dialog regarding the teens refusing to drink and securing a safe ride home from the parent and that the parent will also not get behind the wheel and drive after he/she has been drinking.

PROCESS: The Task Force will provide approximately 400 "Contracts of Choice" to teens and parents when they and their teen sign up for court ordered community service. Additional Contracts will be distributed during the annual health fair. The Contract stipulates that the teen will, communicate their positive values pertaining to alcohol/illicit drug use, and set a good example for non-use to friends and family. The teen also agrees to call the parent or guardian for *advice* or a ride home wherever illegal drinking or drug use is occurring. The parent or guardian agrees to communicate clear rules and expectations about alcohol and illicit drug use, explain risk and dangers of using, and by setting a good example to their children. The parent or guardian also agrees to respond at any hour, to any place with no questions asked or will pay for a taxi home if their teen ever calls for a ride home in order to leave a situation involving illegal drinking or illicit drugs is taking place. The parent or guardian also agrees to seek safe, sober transportation home if they themselves are ever in a situation where he/she has had too much to drink. As the Task Force Coordinator is also the Community Service Coordinator for the courts, he enrolls all teens that are convicted of minor-in-possession of alcohol and are required to perform community service into the community service program. At that time he or his assistant explains the "Contract of Choice" to both the parent and teen and the reasons they should both sign it. The MIP-A Law is also explained to them, how it applies to them, and what they must do to avoid violating the MIP-A Law. In May 2015, 2,844 information letters and "Contracts of Choice" were sent to every 8th, 9th, 10th, 11th and 12th graders. More will be sent to every 7th and 8th graders in the fall at the beginning of the school year. This will happen every school year from now on.

TIMELINE: Will be done on an almost daily basis as teens and their parents appear for signing up to do community service.

PROCESS: The Task Force collaborates with the Great Falls Public School District's Office and the Alliance for Youth's MIP-Alcohol Task Force. Statistics indicate there are numerous school-aged drinkers who are not complying with their sentences regarding completing an alcohol education course.

TIMELINE: On a monthly basis during the school year.

PROCESS: Collaborate with local groups, primarily through Gateway Recovery. A Task Force member is a Gateway Recovery Prevention Specialist. She will initiate and conduct alcohol and drug education programs in Cascade County schools.

CONTRACT OF CHOICE

A DECISION TO LIVE ABOVE THE INFLUENCE



As a student, I will . . .

Please check the boxes below

- ☐ Communicate my positive values about alcohol and illicit drug use to my friends and family.
- ☐ Talk often with my parents about the risks and dangers of alcohol and drug use.
- ☐ Talk to my parents about their rules and expectations on alcohol and drug use.
- ☐ Set a good example for my friends by not using alcohol.
- ☐ Set a good example for my friends by not using prescription medicine not prescribed to me.
- ☐ Set a good example for my friends by not using marijuana.
- ☐ Party the right way!

As a teenager, I agree that if I am ever faced with a situation where illegal drinking or drug use is occurring, I will call you for advice and/or a ride home at any hour from any place, or any situation where my safety may be in jeopardy. I will wear and comply with seat belt laws. I have discussed this contract with you and fully understand your expectations regarding my involvement with underage drinking and the use of illegal drugs.

My pledge to you and myself,

Signature of Teenager

Date

As an adult and/or guardian, I will empower youth by . . .

Please check the boxes below

- ☐ Setting and communicating clear rules and expectations about alcohol and illicit drug use to my children and youth in my life.
- ☐ Talking often with my children and youth in my life about the risks/dangers of alcohol and drug use.
- ☐ Setting an example by: 1) never using illegal drugs or prescription medicine not prescribed to me and 2) drinking alcohol responsibly.
- ☐ Never providing alcohol/illicit drugs to youth; nor allowing youngsters to drink alcohol or use drugs on my property.
- ☐ Communicating positive values, and encouraging my family and friends to follow these same guidelines.

As a parent or guardian, I agree to come and get you at any hour, at any place without asking questions or arguing with you. If I cannot personally transport you, I will pay for a taxi to bring you safely home. We will discuss the situation at a later time. I agree to always seek safe, sober transportation if I am ever in a situation where I have had too much to drink or my safety is in jeopardy. I will also wear and comply with seat belt laws.

My pledge to you and myself,

Signature of Adult and/or Guardian

Date

~ Please Post this Contract on your Refrigerator as a reminder ~

FOCUS: EDUCATE ALCOHOL SELLERS, SERVERS AND LICENSE HOLDERS OF THE LAWS REGARDING ILLEGAL ALCOHOL SALES.

PROBLEM: Many sellers, servers and license holders do not have a clear understanding of the laws and legal implications when they sell to under age persons or violate other liquor laws.

METHOD: Provide any state approved responsible alcohol sales training sessions to educate approximately 2,000 clerks, bartenders, license owners, managers and other purveyors of alcohol. Provide written materials for reference regarding ID cards and drivers licenses.

PROCESS: Support and promote compliance with Montana liquor laws by assisting with state approved Responsible Alcohol Sales training sessions. The sessions are designed to teach participants alcohol laws, merchant liability, effective store policies and how to identify fake ID's. The class utilizes instructors trained by the Montana Department of Revenue and who have unique perspectives and a Montana Department of Revenue Power Point presentation. Handouts include booklets on *Responsible Alcohol Sales* and brochures on Montana's DUI and MIP laws. Additional free items such as handouts showing how to detect fake ID's, posters, cold case decals, and "No ID - No sale" buttons are provided courtesy of the Task Force, Gateway Recovery and GFPD.

TIMELINE: Approximately every 6 months.

PROCESS: The Task Force will provide, usually during state approved Responsible Alcohol Sales training sessions, free to licensed establishments, 50 of the latest edition of the ID CHECKING GUIDE. The guides show each state's ID cards and driver's licenses as well as Canadian and U.S. Federal Identification cards. The guides cost the Task Force \$17.15 each but the Task Force feels it is a small price to pay to help purveyors of alcohol avoid illegal alcohol sales.

TIMELINE: When requested by managers and license holders of licensed establishments and during state approved Responsible Alcohol Sales training sessions.

METHOD: The Task Force has and will continue to award "KUDO" cards to purveyors of alcohol when a Task Force member sees a purveyor demonstrates an effort to properly "card" individuals or otherwise determine compliance with the law.

PROCESS: Task Force members have "KUDO" cards in their possession and when observing a purveyor complying with the law will tell the purveyor they have done a good job and issue them a card. Additionally, referrals from the City Attorney regarding persons who called 911 to report drunk drivers which resulted in a conviction or guilty plea will also receive a gift card. The card has the Coordinator's name and phone number to call and when makes contact, the Coordinator Will present a \$10.00 gift card to the purveyor to use at over 90 locations in Great Falls.

TIMELINE: Ongoing throughout the year.

METHOD: The Task Force will partner with local law enforcement during compliance checks

PROCESS: The Task Force will provide KUDO cards to law enforcement to present to establishments that pass the compliance checks. All individuals presented the KUDO Card for passing the compliance checks will notify the DUI Coordinator for a gift certificate to be spent in the local community.

TIMELINE: Coordination will be done prior to the start of each compliance check.

Task Force Members' Contact Information

Ted Szudera 455-2376
Benefis Health
Systems
500 15th Ave S.
Great Falls MT 59405

Bob Wigdorski 771-5016
Gateway Recovery
26 4th St N
Great Falls, MT 59401

Captain John Schaffer
455-8413
PO Box 5021
Great Falls, MT 59403

Jody Murray 268-6770
Prevention Specialist
Great Falls Public Schools
Great Falls, MT 59405

Jim Whitaker 761-6676
4020 5th Ave S
Great Falls, MT 59405

Joseph Williams
455-9330
Coordinator
1019 15th St N
Great Falls, MT 59401

Jim Larson 454-6814
County Commissioner
325 2nd Avenue North
Great Falls, MT 59405

Mark Dunn 455-8478
Asst. City Attorney
South Park Drive Rm 101
PO Box 5021
Great Falls, MT 59403

Ashley Archer 454-6904
Deputy County Attorney
121 4th St N. Suite 2A
Great Falls, MT 59401

Deputy Travis Grove 454-8091
3800 Ulm N. Frontage Rd
Great Falls, MT 59404

Cory Purves 268-3209
Adult Probation & Parole Officer
219 5th St S. Suite A
Great Falls, MT 59405

Mark Hewitt
731-4451
341 Med Group
Malmstrom AF

Vince Kyle 454-3360
Cascade County Tavern Assoc.
2821 4th Ave N
Great Falls, MT 59401

Trooper Dan Arnold
453-1121
812 14th St N
Great Falls, MT 59401

SRA David Alley 731-2710
AADD
3410SS/OSW
Malmstrom AFB, MT 59404

Darren Brown
Great Falls Citizen Member

Shellie Babinecz
Great Falls Pre-release Rep.
1019 15th St. N
Great Falls ,MT 59401

DUI TASK FORCE MEETING SCHEDULE

July 2019

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020

Su	Mo	Tu	We	Th	Fr	Sa
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 28, 2019

Agenda #2

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: Vaughn Fire Fee Service Area Board Appointments

PRESENTED BY: Commission

Vaughn Fire Fee Service Area Board

<u>Applicants</u>	<u>Vacancy (2)</u>	(3 Yr. Term) Term Expiration: May 31, 2022
Betty Burkland	_____	(New Applicant)
Nathan Curtis	_____	(New Applicant)
Darryl B. Nielsen	_____	(Requesting Re-Appointment, served 4 terms)



Cascade County Commissioners
CASCADE COUNTY
BOARD APPLICATION
MAY 20 2019



Please complete this form and return it to the County Commission Office, Room 411 Courthouse Annex, 325 2nd Avenue North, Great Falls, MT. 59401. If you have any questions, please contact the Commission Office @ (406) 454-6810. This application is designed to obtain information as to your interest and qualifications for serving on a County Government Board.

(Please Print or Type)

Date MAY 18, 2019

NAME BETTY BURKLAND

TELEPHONE (Home) 781-5346 (Work) _____ (Cell) _____ (E-Mail) burklands411@gmail.com

CURRENT ADDRESS 574 McIVER RD. GREAT FALLS, MT 59404

Previous Public Experience (Elected or Appointed) NONE

Previous Volunteering or County Boards NONE

Current Volunteering or County Boards NONE

Current Employer RETIRED

Education 1 YEAR COLLEGE

Please indicate which of the following Boards/Trustee positions you are interested in.
Mark 1st, 2nd, 3rd choices below.

- | | | |
|---|---|---|
| <input type="checkbox"/> Board of Health | <input checked="" type="checkbox"/> ^{VAUGHN} Fire Fee Service Area | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Compensation | <input type="checkbox"/> Great Falls Airport Authority | <input type="checkbox"/> Tax Appeal |
| <input type="checkbox"/> DUI Task Force | <input type="checkbox"/> Great Falls Transit | <input type="checkbox"/> Weed Board |
| <input type="checkbox"/> ExpoPark Advisory | <input type="checkbox"/> Historic Preservation Advisory | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Fire District Area | <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Other |

Please list special experience or education you may have for serving on any of the boards
(Additional information, comments or resume may be added to the back of this form.)

I've lived in Great Falls/Cascade County for 69 years—
& in the Manchester community for the last 44 of
those years — I remember the years when volunteer firemen
(over)



CASCADE COUNTY BOARD APPLICATION



Please complete this form and return it to the County Commission Office, Room 111 Courthouse Annex, 325 2nd Avenue North, Great Falls, MT. 59401. If you have any questions, please contact the Commission Office @ (406) 454-6810. This application is designed to obtain information as to your interest and qualifications for serving on a County Government Board.

(Please Print or Type)

Date 5/17/19 ✓

NAME Nathan Curtis

TELEPHONE (Home) _____ (Work) _____ (Cell) 788-9339 (E-Mail) _____

CURRENT ADDRESS 247 WASHINGTON BLVD GF MT 59404

Previous Public Experience (Elected or Appointed) _____

Previous Volunteering or County Boards 19 yrs - Vaughn Fire/Sun Prairie Fire

Current Volunteering or County Boards FIRE Chief - Sun Prairie Ill.

Current Employer Self Employed

Education 12+

Please indicate which of the following Boards/Trustee positions you are interested in.
Mark 1st, 2nd, 3rd choices below.

<input type="checkbox"/> Board of Health	<input checked="" type="checkbox"/> <u>Vaughn</u> Fire Fee Service Area	<input type="checkbox"/> Planning
<input type="checkbox"/> Compensation	<input type="checkbox"/> Great Falls Airport Authority	<input type="checkbox"/> Tax Appeal
<input type="checkbox"/> DUI Task Force	<input type="checkbox"/> Great Falls Transit	<input type="checkbox"/> Weed Board
<input type="checkbox"/> ExpoPark Advisory	<input type="checkbox"/> Historic Preservation Advisory	<input type="checkbox"/> Zoning Board of Adjustment
<input type="checkbox"/> Fire District Area	<input type="checkbox"/> Library Trustee	<input type="checkbox"/> Other

Please list special experience or education you may have for serving on any of the boards
(Additional information, comments or resume may be added to the back of this form.)



CASCADE COUNTY BOARD APPLICATION

Cascade County Commission
RECEIVED

MAY 20 2019



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(Please Print or Type)

Date MAY 20, 2019

NAME DARRYL B NIELSEN

TELEPHONE (Home) ⁴⁶⁷3256 (Work) ⁹⁶⁴⁻1000 (Cell) _____ (E-Mail) _____

CURRENT

ADDRESS 125 US Hwy 89 Vaughn MT 59487

Previous Public Experience (Elected or Appointed) Vaughn FSA Board, Vaughn School Board, Pack 10 Boy Scouts Committee Member

Previous Volunteering or County Boards See Above

Current Volunteering or County Boards Vaughn FSA

Current
Employer

Darryl's Tire & Service Center

Education Elementary - High School - College

Please indicate which of the following Boards/Trustee positions you are interested in.

Mark 1st, 2nd, 3rd choices below.

VAUGHN

<input type="checkbox"/> Board of Health	<input checked="" type="checkbox"/> Fire Fee Service Area	<input type="checkbox"/> Planning
<input type="checkbox"/> Compensation	<input type="checkbox"/> Great Falls Airport Authority	<input type="checkbox"/> Tax Appeal
<input type="checkbox"/> DUI Task Force	<input type="checkbox"/> Great Falls Transit	<input type="checkbox"/> Weed Board
<input type="checkbox"/> ExpoPark Advisory	<input type="checkbox"/> Historic Preservation Advisory	<input type="checkbox"/> Zoning Board of Adjustment
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Please list special experience or education you may have for serving on any of the boards
(Additional information, comments or resume may be added to the back of this form.)

May 28, 2019

Agenda #3

Agenda Action Report
prepared for the
Cascade County Commission

<u>ITEM:</u>	Elections Capital Reserve Appropriation
<u>INITIATED BY:</u>	Cascade County Clerk & Recorder
<u>ACTION REQUESTED:</u>	Approval of Resolution #19-37
<u>PRESENTED BY:</u>	Rina Fontana Moore Cascade County Clerk & Recorder

SYNOPSIS:

The Cascade County Elections Department would like to purchase an additional DS850 count machine. Attached you will find a resolution requesting that the commission approves the transfer of budget authority into the Elections Capital Reserve account.

RECOMMENDATION:

Approval of Resolution #19-37

TWO MOTIONS PROVIDED FOR CONSIDERATION

MOTION TO APPROVE:

Mr. Chair, I move the Cascade County Commission approve Resolution #19-37 and allow the Cascade County Clerk & Recorder/Elections Administrator to transfer budget authority into the Elections Capital Reserve in order to purchase an additional DS850 count machine.

MOTION TO DISAPPROVE:

Mr. Chair, I move the Cascade County Commission disapprove Resolution #19-37 and not allow the Cascade County Clerk & Recorder/Elections Administrator to transfer budget authority into the Elections Capital Reserve in order to purchase an additional DS850 count machine.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
CASCADE COUNTY, MT
IN THE MATTER OF A BUDGET
APPROPRIATION WITHIN CASCADE COUNTY
ELECTIONS CAPITAL RESERVE FUND**

RESOLUTION 19-37

WHEREAS, Cascade County created the Elections Capital Reserve Fund #4150 for the purpose of saving proceeds from conducting non-Federal elections in order to purchase elections equipment; and

WHEREAS, the Elections Department within the General Fund has experienced budget savings which can be transferred to the Elections Capital Reserve Fund to purchase new equipment in FY2019; and

WHEREAS, a budget amendment is necessary to increase revenue in the amount of \$50,000 and expenditures in the amount of \$126,321 in the Elections Capital Reserve Fund; and

WHEREAS, pursuant to Section 7-6-4006, M.C.A. 2017, the Board of County Commissioners has the power to appropriate funds within the budget; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of County Commissioners of Cascade County the appropriation adjustments are to be made as detailed in Attachment A;

Dated this 28th Day of May, 2019.

**BOARD OF COUNTY COMMISSIONERS
CASCADE COUNTY, MONTANA**

JOE BRIGGS, CHAIRMAN

JAMES L. LARSON, COMMISSIONER

JANE WEBER, COMMISSIONER

ATTEST:

CLERK & RECORDER/AUDITOR
mke

Attachment A

To: Cascade County Board of Commissioners

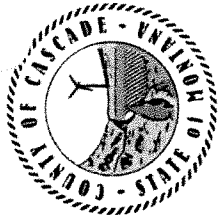
Prepared by: Rina Moore

	Fund		Dept		Function		Account	Budgeted Amount	Increase (Decrease)	Amended Budget
<u>Expenses</u>										
Acct #	4150	-	345	-	A0600	-	900.940	0	126,321	126,321
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
Acct #		-		-		-		0	0	0
								<u>0</u>	<u>126,321</u>	<u>126,321</u>
<u>Revenues</u>										
Acct #	4150	-	000	-		-	38.3000	76,321	50,000	126,321
Acct #		-		-		-		0	0	0
								<u>76,321</u>	<u>50,000</u>	<u>126,321</u>

Increase budget authority in the Elections Capital Reserve Fund #4150 to purchase new counting machine utilizing existing reserves of \$76,321 plus a transfer of \$50,000 from the General Fund Elections FY2019 budget savings.

Date _____

Print Name _____



Budget Performance Report

Fiscal Year to Date 05/22/19

Include Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
38.3000	4150 - Elections Capital Reserve									
	REVENUE									
	000 - Revenue									
	Interfund Oper. Transfer	76,321.00	.00	76,321.00	.00	.00	76,321.00	.00	100	.00
	000 - Revenue Totals	\$76,321.00	\$0.00	\$76,321.00	\$0.00	\$0.00	\$76,321.00	\$0.00	100%	\$0.00
	REVENUE TOTALS	\$76,321.00	\$0.00	\$76,321.00	\$0.00	\$0.00	\$76,321.00	\$0.00	100%	\$0.00
	4150 - Elections Capital Reserve Totals	76,321.00	.00	76,321.00	.00	.00	76,321.00	.00	100%	.00
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	\$76,321.00	\$0.00	\$76,321.00	\$0.00	\$0.00	\$76,321.00	\$0.00		\$0.00
	Grand Totals	131,321.00	.00	131,321.00	.00	.00	80,195.03	51,125.97	61%	152,731.46
	REVENUE TOTALS	1,343,122.00	.00	1,343,122.00	40,283.31	4,999.28	917,942.90	420,179.82	69%	1,309,343.62
	EXPENSE TOTALS	(\$1,211,801.00)	\$0.00	(\$1,211,801.00)	(\$40,283.31)	(\$4,999.28)	(\$837,747.87)	(\$369,053.85)		(\$1,156,612.16)

Add:

4150-345-AD000 900.940

+126,321



Trial Balance Listing

Through 05/22/19

Detail Balance Sheet Listing

Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
101.000	Fund - 4150 - Elections Capital Reserve					
	Cash	.00	76,321.00	.00	76,321.00	.00
	Fund Revenues	.00	.00	76,321.00	(76,321.00)	.00
	Fund - 4150 - Elections Capital Reserve Totals	\$0.00	\$76,321.00	\$76,321.00	\$0.00	\$0.00
	Grand Totals	\$0.00	\$76,321.00	\$76,321.00	\$0.00	\$0.00